

## **Sylva Foundation Invitation to Tender**

Title: **Wood School machinery workshop**  
Deadline for receipt of tender proposals: **12 noon, 1<sup>st</sup> April 2020**

**Sylva Foundation is seeking a suitably qualified supplier to supply, deliver and install/commission industrial woodworking machinery with the specification detailed below.**

### **Background**

Oxfordshire-based charity the Sylva Foundation launched its Wood School in 2019. Alongside a facility to support lifelong learning in wood craft for the public, its ambition is to provide skills training for aspiring woodworking professionals. While for some people this may be crafts-based, there is also a requirement to train workers in professional practice, to be capable of working within industrial manufacturing, requiring skills in using large-scale machinery and working under batch-production conditions. The next step in our project is to purchase a range of industrial wood manufacturing machinery and equipment for the Sylva Wood School that would complete existing investments in a building and personnel. The outputs of the programme will be a highly skilled workforce on a rolling basis to support local businesses, supporting the local economy. As an environmental charity, a key component of the business will be to support the use of sustainably-sourced timber, which in turn will stimulate the land-based economy and its environmental goods.

### **Specification**

Sylva Foundation is seeking a suitably qualified supplier to supply, deliver and install/commission industrial woodworking machinery with the specification detailed below.

### **Requirements**

Supply of:

1. **Surface Planer**  
With Spiral/Tersa Block minimum 500mm wide  
Minimum 7 KW motor
  
2. **Thickness Planer**  
With Spiral/Tersa Block minimum 600mm wide  
Sectional infeed roller  
Rubber outfeed roller
  
3. **Panel Saw**  
With electronic control (rise/fall & tilt)  
Minimum 3m sliding table  
Scoring unit

4. **Spindle moulder**  
With electronic control (rise/fall)  
With integrated Aigner fence
5. 3 roller **power feed unit** for spindle moulder
  
6. **Large Bandsaw**  
Minimum 500mm wheel diameter  
Minimum 4HP motor
  
7. **Cross cut saw**  
400mm blade - 550mm travel
  
8. **Rip Saw**  
500mm blade capacity

Delivery of all machinery to Sylva Foundation Wood Centre, Long Wittenham, Oxfordshire OX14 4QT.

Installation/commission of all machinery in the Sylva Foundation Wood School workshop, and induction/training into the installed machines.

#### **Procurement and Project Timetable**

<b>Event</b>	<b>Date/Time</b>
Tender Notice posted	12th March 2020
<b>Tender response deadline</b>	12 noon, 1 <sup>st</sup> April 2020
<b>Anticipated contract award</b>	1 <sup>st</sup> May 2020

#### **Duration of Contract**

The contract to deliver and install the machinery will be issued within four weeks of the tender response deadline.

#### **Contract Value**

The estimated value for this contract is **£54,550 exclusive of VAT**. Bids in excess of this will be excluded for being unaffordable.

#### **Payment Terms**

- On awarding the contract, a 20% deposit will be paid.
- 70% will be paid prior to delivery and installation.
- 10% will be paid following induction and training.

**Evaluation criteria**

Please note that 50% of the evaluation criteria is allocated to price, the remainder on the technical specification of the machinery.

**Return of Tender**

You must complete and submit your tender response/proposal by email by the tender response deadline of **12 noon on 1 April 2020.**

You should send your tender to **tender@sylva.org.uk**

You must provide your tender on headed business paper, detailing the price and specification for each item separately, and any additional costs including delivery, installation, and training. This should be attached to an email.

We will not accept any responses submitted by any other method.

Any tender delivered after the closing date and time for any reason will be discounted.

The Sylva Foundation is not responsible if all or part of your tender is not received.